Eyre Peninsula Natural Resources Management Board

MINUTES OF BOARD MEETING No.101

Held on Wednesday 17 April 2019 at 1030 in the Ellison Golf Club, Beach Tce, Elliston

EPNRM Board: Mark Whitfield (Presiding Member), Diana Laube, Mark Dennis, Justine Major and Simon Clark

DEW Staff: Jonathan Clark, Regional Director; Jackie Green, Executive Assistant; Susan Stovell, Manager Strategy, Engagement and Knowledge; Diana Mislov, A/Manager Business Support; Liz McTaggart, A/District Manager, Western (1220 – 1330); Ian Quinn, NRM Officer (1220–1330)

Presenters: Paul Stevenson, Chief Executive Officer RSPCA South Australia (1030 – 1150)
Julia Churchett, Manager, Port Lincoln Animal Care Centre (1030 – 1150)

Matt Ward, Director, Conservation, NRM and Protected Area Policy, Parks & Regions, DEW, via phone (1150-1230)

Gallery: Members and staff of the District Council of Elliston
Geoff Sheridan, Chief Executive Officer (1030-1330)
Karen Quinn, Manager Financial Services (1030-1330)
Arthur Johnstone, Operations Manager (1030-1330)
Malcolm Hancock, Mayor (1105-1330)
Debbie May, Councillor (1215-1330)
Kerry Williams, Councillor (1215-1330)
Tom Henderson Councillor (1245-1330)

Jan Fisher (1105 – 1150)

1. OPENING
1.1 Welcome
The Presiding Member opened the meeting at 1035 and welcomed those in attendance.

1.2 Apologies
Apologies were received from Meagan Tuner, Eyre Peninsula NRM Board member; Tim Hall, Manager Parks and Sustainable Landscapes, DEW and Tony Irvine, Executive Officer, EPLGA

1.3 Declaration of Interest (Arising from Agenda Items)
Mark Dennis reported that Acacia whibleyana (Whibley Wattle) has been identified on his property.

1.4 Confirmation of Previous Meetings
1.4.1 Minutes of Meeting No. 100
The draft minutes of Eyre Peninsula NRM Board Meeting No 100, held on 27 February 2019 are provided for formal endorsement.
Recommendation 101:1.4.1
Motion: The Eyre Peninsula NRM Board accepts the minutes of meeting No.100 held 27 February 2019 as a true and accurate record of the business conducted at that meeting.

Moved: Diana Laube  
Second: Justine Major  
Outcome: Carried

1.5 Review of Action List
The list of action items arising from the previous Board Meeting is provided for information.

Recommendation 101:1.5
That the Eyre Peninsula NRM Board note the status of Board action items.  
Resolved

2. DEPUTATIONS
2.1 Cat Management Trial - RSPCA
Paul Stevenson, Chief Executive Officer RSPCA South Australia and Julia Churchett, Manager, Port Lincoln Animal Care Centre provided the meeting with a presentation regarding a proposed community cat management trial. The meeting was provided with information regarding Cat Classifications; Cat Populations; Cat Management Strategies and the Community Cat Management Trial in either Port Lincoln or Whyalla. The meeting noted that the objectives of the proposed trial was reduced long term cost for councils in managing cats; reduction in resident noise and nuisance complaints relating to cats; reduction in unowned and semiowned cat populations and improved welfare outcomes for the cats.

2.2 Landscape SA Legislation Reform
Matt Ward, Director, Conservation, NRM and Protected Area Policy, Parks & Regions, joined the meeting via telephone to discuss the landscape SA Legislation reform. Matt reported to the following points of interest; review of the reform to date; key outcomes of the Landscape SA Act; community engagement and consultation process and outcomes and the core functions of the Landscape SA Boards. The meeting discussed the passage of the Bill; staffing arrangements; funding and budget implications and the Board member appointment process.

2.3 Local Government representation
Nil

The Mayor of Elliston District Council, Malcolm Hancock, welcomed the Eyre Peninsula NRM Board to Elliston and acknowledged the support that Council receives from staff in Streaky Bay and Elliston.

At 1230 the meeting broke for lunch & presentation by the A/District Manager, Western and the local NRM Officer that highlighted activities in the local area regarding pest plant & animal management, water, coast & marine management, native vegetation, Sustainable agriculture and upcoming projects in the local area.

At the conclusion of the presentation by the A/District Manager, Western and the local NRM Officer at 1330, the Regional Director invited the delegation from the Elliston Council to raise any concerns they may have in the local area. The Council sought assistance from the Eyre Peninsula NRM Board with the control of Acacia Cyclops. The A/District Manager, Western reported that she would further address this matter with Council.
3. STRATEGIC MATTERS FOR DISCUSSION/ENDORSEMENT
        Nil

4. PROCEDURAL MATTERS FOR DISCUSSION/ENDORSEMENT

4.1 Eyre Peninsula NRM Board Financial Performance reports to March 2019

A copy of the financial report for the financial period ending March 2019 was provided. The meeting discussed the 2019/20 budget, retained earnings and the new Landscape SA Board.

Recommendation 101:4.1
Motion: The Eyre Peninsula NRM Board resolves to receive the financial report as presented for March 2019.

Moved: Diana Laube
Second: Justine Major
Outcome: Carried

4.2 Eyre Peninsula NRM Board Risk Table
The Regional Director tabled the risk table at the meeting and sought guidance from the members regarding the risks identified in the paper as presented. Following some discussion the meeting agreed to; remove risk #1 and #3; the remaining 4 risks will be reviewed an updated by the Regional Director.

Recommendation 101:4.2
The Eyre Peninsula NRM Board resolves to note the agreed amendments to the Risk Table and to receive a copy of the revised Risk Table at meeting #102 in June 2019.

Resolved

4.3 Items & recommendations arising from EP NRM Board Committee Meetings
NIL

4.4 Seasonal Outlook / Update
A briefing paper to provide the Eyre Peninsula Natural Resources Management Board with the opportunity to discuss the agricultural seasonal outlook and erosion risk across the Eyre Peninsula and any potential activities that they may want to undertake was provided. The Board recognised the impact of the current conditions in the region on the community and extended their appreciation to staff and acknowledged their contributions. The Board also acknowledged the efforts of Steve Whillas to organise the delivery of hay across the regions to farmers.

Action: 1. Write to Mary Crawford, Tim Breuer, Corey Yeates and David Wilkins to acknowledge their work with drought affected farmers across the region.
2. Write to Steve Whillas to acknowledge his contributions to assist farmers in the region.

Recommendation 101:4.4
That the Eyre Peninsula NRM Board continue to monitor the situation and provide assistance through its current programs to landholders where possible.

Resolved

4.5 Landscape SA legislation reform
This matter was addressed at agenda item 2.2
4.6 Instrument of delegation for Water Affecting Activity permits and compliance notices
A briefing paper seeking the Boards endorsement to make amendments to the instrument of delegation to reflect changes in staff structure allowing functions and powers to issue permits for water affecting activities, serve notices to a person who has contravened or failed to comply with a permit and to enter land and take actions specified in the notice and to recover costs, to include the NRM Programs Manager (person who occupies this position) and to execute an ‘instrument of delegation’ to formalise the delegations referred to in item 1 was provided.

Recommendation 101:4.6
Motion: That the Eyre Peninsula Natural Resources Management Board delegates, to the NRM Programs Manager (the person who occupies the position) the following functions:
1. a. The functions of the relevant authority related to water affecting activities contained within section 127 (3) (d) and sections 127 (5) (a) – (h) of the Natural Resources Management Act 2004 in accordance with section 135 of the Natural Resources Management Act 2004
b. Serve a notice to a person who has contravened or failed to comply with a permit in accordance with section s130(1) of the Natural Resources Management Act 2004
c. Enter land to take actions specified in the notice and recover costs in accordance with section s130(2)(b) of the Natural Resources Management Act 2004.
2. The Board authorises the affixing of the common seal to the Instruments of Delegation.

Moved: Diana Laube
Second: Mark Dennis
Outcome: Carried

4.7 Financial Delegation Review
A briefing paper outlining the Boards power to delegate is derived from the Natural Resources Management Act 2004 was provided. The A/Manager Business Support reported that the Board approved the current delegations on the 28th August, 2018 and Treasurers Instruction 8 - Financial Authorisations, require a review of the delegations, at least annually. It was noted that recent appointments to new roles, has necessitated an early review.

Recommendation 101:4.7
Motion: That the Board, pursuant to section 36 of the Natural Resources Management Act 2004:
1. Revoke all previous financial delegations.
2. Authorise the functions and powers listed in the Schedule, to the attached Instruments of Authorisation and Delegation, to the positions or staff detailed in the Schedule of the same Instruments.
3. Authorises the Presiding Member, and a Board member nominated by the meeting, to sign the Instruments of Delegation and the Instruments of Authorisation.
4. Authorise the affixing of the common seal to the Instruments of Delegation and the Instruments of Authorisation.

Moved: Justine major
Second: Mark Dennis
Outcome: Carried
4.8 3rd ¼ SLA progress report
A briefing paper inviting the Board to discuss and note the 3rd Quarter Progress Report on implementation of services as indicated in Service Schedule 3 of the Service Level Agreement (SLA) for 2018-19 and progress against key Natural Resources Eyre Peninsula milestones was provided. The Manager Strategy, Engagement and Knowledge reported to the paper as presented.

ACTION 1. Distribute the Koala Management Plan to Board members.
2. Prepare a briefing paper regarding the Koala project for meeting #102 in June 2019

Recommendation 101:4.8
Motion: That the Eyre Peninsula NRM Board notes the achievements in delivery of activities as outlined in Service Schedule 3 for 2018-19 and approves the release of the NREP Quarterly Report to key stakeholders.

Moved: Simon Clark
Second: Diana Laube
Outcome: Carried

4.9 MERI plan
A briefing paper to seek the Board’s endorsement of the draft monitoring, evaluation, reporting and improvement (MERI) plan for the regional NRM plan was provided. The Manager Strategy, Engagement and Knowledge reported to paper as presented. The Board congratulated the Regional Director and the Manager Strategy, Engagement and Knowledge on the development of the MERI Plan.

Recommendation 101:4.9
Motion: That the Eyre Peninsula NRM Board endorse the draft monitoring, evaluation, reporting and improvement (MERI) plan for the regional NRM plan.

Moved: Diana Laube
Second: Mark Dennis
Outcome: Carried

5. PAPERS FOR NOTING
Copies of the agenda items relating to paper for noting were provided

5.1 Presiding Member report
5.2 Regional Director report
5.3 Regional Intelligence Reports
Justine Major reported that she had received an inquiry regarding the provision of an executive summary of Board meeting outcomes. Following some discussion it was agreed that the distribution of the ¼ SLA report is an effective provision of NRM Board activities and the Regional Director noted that he delivers a verbal report at Eyre Peninsula Local Government Association (EPLGA) meetings.

5.4 Eyre Peninsula NRM Board Governance Schedule
5.5 Executed Contracts of the Eyre Peninsula NRM Board
5.6 Communications and Media report
5.7 EPNRMB Committee Minutes – NIL
5.8 Eyes on Eyre Project update
5.9 Update Malleefowl Roadshow

Action: Correspoald with Geoff Ryan and Bill Nosworthy regarding their time and contribution to the Eyre Peninsula NRM Board

Recommendation 101:5
The Eyre Peninsula NRM Board resolve to note the Papers for Noting as presented.  

Resolved
6. **CORRESPONDENCE**
Copies of the agenda items relating to correspondence were provided.

6.1 **Correspondence inward**
   6.1.1 Pigeon Control
   6.1.2 Revised feral deer policy and new feral pig policy
   6.1.3 EP NRM Board Business Plan

6.2 **Correspondence outward**
   6.2.1 Cessation of Agency Representatives
   6.2.2 Pigeon Control
   6.2.3 Environment Plan for the Stromlo-1 Exploration Drilling Program
   6.2.4 Management of priority catchments on Eyre Peninsula

**Recommendation 101:6**
The Eyre Peninsula NRM Board resolve to note the Correspondence as presented

**Resolved**

7. **NEXT MEETING & ONGOING SCHEDULE**

7.1 **Meeting Schedule 2017/20**
A schedule of upcoming Eyre Peninsula Natural Resources Management Board and Committee meetings for 2018/20 is provided for information.

The next Eyre Peninsula NRM Board meeting (#102) is scheduled for Tuesday 25 June 2019 in Cleve.

8. **REVIEW OF MEETING**
Verbal reports to be provided at meeting

8.1 **Feedback on meeting structure, content and process**
   Nil

8.2 **Suggested Media Engagement**
   Nil

8.3. **Board Claims and Administration Items**
The Presiding Member reminded members to complete their claim forms.

9. **CLOSE**
With there being no further business to discuss the Presiding Member thanked everyone for their time and declared the meeting closed at 1510