Eyre Peninsula Natural Resources Management Board
MINUTES OF BOARD MEETING No.102
Held on Tuesday 25 June at 1000 in the
Chambers of the District Council of Cleve, Main St, Cleve

EPNRM Board: Mark Whitfield (Presiding Member), Diana Laube, Mark Dennis, Justine Major and Simon Clark

DEW Staff: Jonathan Clark, Regional Director; Jackie Green, Executive Assistant; Susan Stovell, Manager Strategy, Engagement and Knowledge; Diana Mislov, A/Manager Business Support; Tim Hall, Manager Parks and Sustainable Landscapes, Tim Breuer, Manager Eastern District (1145 – 1530); and Corey Yeates, NRM Officer (1220 – 1405)

Presenters: Equinor - Terry Visser, Senior Project Adviser and Pål Skott, Senior Adviser, Exploration ((1000 – 1105) (1230 - 1300))
Primary Industries and Regions Sth Aust. (PIRSA) - Brad Page, Principal Biosecurity Officer (1000 – 1135)

Gallery: Elected members of the District Council of Cleve 1230 1335
Phil Cameron, Mayor
Robert Quinn, Deputy Mayor
Colin Rayson, Councillor
Chris Tarran, Councillor

1. OPENING

1.1 Welcome
The Presiding Member opened the meeting at 1000 and welcomed those in attendance.

1.2 Apologies
Meagan Turner, Eyre Peninsula NRM Board Member.

1.3 Declaration of Interest (Arising from Agenda Items)
Nil

1.4 Confirmation of Previous Meetings
1.4.1 Minutes of Meeting No. 101
The draft minutes of Eyre Peninsula NRM Board Meeting No 101, held on 17 April 2019 were provided for formal endorsement.

Recommendation 102:1.4.1
Motion: The Eyre Peninsula NRM Board accepts the minutes of meeting No.101 held on 17 April 2019 as a true and accurate record of the business conducted at that meeting.

Moved: Diana Laube
Second: Simon Clark
Outcome: Carried
1.5 Review of Action List
The list of action items arising from the previous Board Meeting is provided for information.

Recommendation 102:1.5
That the Eyre Peninsula NRM Board notes the status of Board action items.

Resolved

2. DEPUTATIONS

2.1 Update on the Stromlo 1 exploration drilling program
Terry Visser Senior Project Adviser and Pål Skott, Senior Adviser, Exploration, from Equinor Australia, provided the meeting with an update on the proposed petroleum exploration drilling activity in the Great Australian Bight. The meeting discussed the Stromlo-1 exploration drilling program and environmental concerns. The meeting noted that the environment plan for the proposed petroleum exploration drilling activity, has been updated and submitted to National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA) for consideration. It was noted that Equinor are currently awaiting the outcome of their submission to NOPSEMA.

2.2 Biosecurity SA Invasive Species Unit Report
Brad Page, Principal Biosecurity Officer, PIRSA, reported to the briefing paper as presented and provided the meeting with an update on the following points of interest, the plan to rebuild sections of the Dog Fence, and opportunities for employment of Indigenous people, the wild dog trapping program and trapper training courses and PIRSA Pest animal and weed coordinators.

The meeting broke at 1135 for morning tea and reconvened at 1145

3. STRATEGIC MATTERS FOR DISCUSSION/ENDORSEMENT

3.1 Eyre Peninsula NRM Board Strategic Work plan review
A briefing paper inviting the Board to monitor progress against the Eyre Peninsula Natural Resources Management Board (EPNRM) strategic work plan for 2018/19 was provided. The Regional Director reported to the paper as presented and highlighted the priorities for 2019-2020. The meeting noted the impending development of an Aboriginal Implementation Plan by the Manager of Strategy, Engagement and Knowledge.

Recommendation 102:3.1
Motion: That the Eyre Peninsula Natural Resources Management Board:
1. Note progress on the strategic priorities; and
2. Discuss and decide on new strategic priorities for 2019/20.

Moved: Simon Clark
Second: Diana Laube
Outcome: Carried

3.2 Cummins Wanilla Drainage Management Plan
A briefing paper to provide an update on the Cummins Wanilla Streamcare Groups recent efforts to source funding to resolve environmental and drainage management issues within the catchment, and to gain ‘in principle’ support from the Board for the development of the drainage plan, by providing $50,000 in seed funding was provided. The Manager Strategy, Engagement and Knowledge reported to the paper as presented. The members discussed the economic impact in the next 10 years, funding and environmental impacts.
Recommendation 102:3.2
Motion: That the Eyre Peninsula Natural Resources Management Board:
1. Congratulate the Cummins Wanilla Streamcare Group on their recent efforts to source funding to resolve environmental and drainage management issues in the catchment; and
2. Provide 'in principle' support for the development of the drainage plan, by providing $50,000 in seed funding, for the 2019-20 period, subject to treasury approval of carry forward funds.

Moved: Diana Laube
Second: Justine Major
Outcome: Carried

3.3 Pukulpa Tjinga Agreement
A copy of the Pukulpa Tjanggu - Agreement to work together was provided. The Presiding Member reported to the proposal for the Eyre Peninsula NRM and Alinytjara Wilurara NRM Boards to work together to support each other in delivering optimum outcomes in natural resources management. It was noted that the Presiding Member, The Regional Director and Diana Laube recently attended a joint meeting in Ceduna with the Alinytjara Wilurara NRM Board.

Recommendation 102:3.3
Motion: That the Eyre Peninsula Natural Resources Management Board sign the agreement to work together with Alinytjara Wilurara Natural Resources Management Board.

Moved: Simon Clark
Second: Mark Dennis
Outcome: Carried

4. PROCEDURAL MATTERS FOR DISCUSSION/ENDORSEMENT

4.1 Eyre Peninsula NRM Board Financial Performance report to May 2019
A copy of the financial report for the financial period ending May 2019 was provided. The Acting Manager Business Support reported to the paper as presented. The Acting Manager Business Support further reported that an urgent out of session endorsement would be sought from Board members following a recent review of financial delegations conducted by the Regional Management Team.

Recommendation 102:4.1
Motion: The Eyre Peninsula NRM Board receives the financial report as presented for May 2019.

Moved: Justine Major
Second: Simon Clark
Outcome: Carried

4.2 Eyre Peninsula NRM Board Risk Table
A briefing paper advising that the EP NRM Board Risk and Audit Committee assesses the risks and controls and advises the NRM Board of any updates of amendments was provided. The Regional Director guided the meeting though each of the risks identified and the meeting accepted the risk controls identified for each of the risks.
Recommendation 102:4.2
Motion: The Eyre Peninsula NRM Board
1. Note actions taken to address controls;
2. Accept the risk controls identified for each of the risks;
3. Note and accept the residual risk; and
4. Identify any new risks that have arisen

Moved: Justine Major
Second: Simon Clark
Outcome: Carried

4.3 Items & recommendations arising from EP NRM Board Committee Meetings
A briefing paper advising that the Risk and Audit Committee reviewed three financial policies at their meeting of 4th June 2019 as part of the ongoing review of all Board policies was provided.

Recommendation 102:4.3
Motion: The Eyre Peninsula NRM Board that the Eyre Peninsula Natural Resources Management Board endorse the following Risk & Audit Committee recommendations that;

1. Financial Policy No 10 FINANCIAL AUTHORISATIONS be endorsed with minor amendments.
   Moved: Simon Clark
   Second: Mark Dennis
   Outcome: Carried

2. Financial Policy No 23 SPONSORSHIP AND DONATIONS be endorsed with minor amendments
   Moved: Justine Major
   Second: Diana Laube
   Outcome: Carried

3. Financial Policy No 34 SEPARATION OF CONTRACT DELEGATIONS be endorsed with minor amendments.
   Moved: Simon Clark
   Second: Mark Dennis
   Outcome: Carried

4.4 Seasonal Outlook / Update
A briefing paper to provide the Eyre Peninsula Natural Resources Management Board with the opportunity to discuss the agricultural seasonal outlook and erosion risk across the Eyre Peninsula and any potential activities that they may want to undertake was provided.

The District Manager, East, reported to paper as presented.

The meeting discussed the current conditions across the region.

Recommendation 102:4.4
That NREP continue to monitor the situation and provide assistance through its current programs to landholders where possible.

Resolved

At 1230 the meeting broke for lunch & presentation by the Manager Eastern District and the local NRM Officer that highlighted activities in the local area including pest plant & animal management, the National Landcare Program 2 project ‘Protect and Regenerate Endemic
Vegetation’, the Cleve Area School seed propagation project and local land management. The meeting discussed the conditions in the region. The meeting reconvened at 1335.

4.5 **Landscape SA legislation reform**

The Regional Director provided a verbal report to the meeting and reported to the following points of interest; the Landscape SA Bill has passed through the Lower House and will now be presented to the Upper House. The meeting discussed the time line for the progression of the Landscape SA Act and the effects on the appointments of the Presiding Member, Regional Manager and Board Members.

4.6 **2019 / 20 EP NRM Board Budget**

A briefing paper requesting that the Eyre Peninsula NRM Board endorse the recommendations of Budget Workshop 4th June, 2019 was provided. The Acting Manager Business Support reported to the paper and presented and highlighted the funding sources for 2019/20, revenue, expenditure review and future considerations. The Regional Director reported to additional savings and expenditure.

**Recommendation 102:4.6**

Motion: That the Eyre Peninsula NRM Board endorse the Board Budget workshop recommendations:

1. That the Eyre Peninsula NRM Board endorse the 2019-20 draft budget as presented;
2. That the Eyre Peninsula NRM Board note that there would be no further funding for the Team Leader Aboriginal Partnerships, and
3. That the Eyre Peninsula NRM Board note that a revised Aboriginal Engagement Strategy would be presented to the Board at a future board meeting.

Moved: Justine Major  
Second: Simon Clark  
Outcome: Carried

4.7 **Whyalla City Council Stormwater Management Plan**

A briefing paper advising the EP NRM Board that Local Government and the Stormwater Management Authority require that Stormwater Management Plans are endorsed as containing appropriate provisions for stormwater management by the relevant NRM board was provided. The District Manager, East, reported to paper as presented.

**Recommendation 102:4.7**

Motion: That the Eyre Peninsula NRM Board;

1. Note the letter of endorsement signed by the Presiding Member to Whyalla City Council for the Whyalla Stormwater Management Plan; and
2. Ratify the out of session endorsement of the Whyalla City Council’s Stormwater Management Plan

Moved: Diana Laube  
Second: Simon Clark  
Outcome: Carried

4.8 **Wild dog trapper program**

A briefing paper to advise the Board of a request from PIRSA – Biosecurity SA for the Board to continue to contribute to the cost to employ wild dog trappers for 2019/20 was provided. This matter was also addressed at agenda item 2.2. The Manager Parks and Sustainable Landscapers reported to paper as presented. The meeting discussed other funding options for PIRSA for the wild dog trapper program. The meeting further discussed the environmental impact versus the economic benefits of this program, and considered any future support required the triple bottom line to be addressed.
Action: Request clarification from PIRSA regarding the social, environmental and economic benefits of the wild dog trapper program.

Recommendation 102:4.8
Motion: That the Eyre Peninsula NRM Board approve the allocation of $18,750 in 2019/20 towards the wild dog trappers program.

Moved: Mark Dennis
Second: Diana Laube
Outcome: Carried

4.9 SAWDG Representative
A briefing paper inviting the Board to consider nominating an Eyre Peninsula NRM Board member as a representative on the South Australian Wild Dog Advisory Group (SAWDAG) was provided. The Manager Parks and Sustainable Landscapers reported to paper as presented. Following some discussion the meeting agreed that the NRM Operations Manager, when appointed, will be the Eyre Peninsula NRM Board representative on SAWDG and Diana Laube will the deputy.

Action: Advise State Wild Dog Coordinator, Marty Bower, of the NRM Operations Manager, when appointed.

Recommendation 102:4.9
Motion: The Eyre Peninsula NRM Board appoint the NRM Operations Manager as the Eyre Peninsula NRM board representative on the Sth Aust Wild Dog Advisory Group (SAWDAG) and Diana Laube as the deputy representative.

Moved: Justine Major
Second: Simon Clark
Outcome: Carried

4.10 Koala and threatened habitats
A briefing paper to inform the Eyre Peninsula Natural Resources Management Board (EPNRMB) about delivery of the Sustainable Tourism – Koalas and Threatened habitats retained earnings project was provided. The Manager Strategy, Engagement and Knowledge reported to the paper as presented.

Action: Seek advice as to how retained earnings will be addressed in under the Landscape SA Act.

Recommendation 102:4.10
The Eyre Peninsula NRM Board resolve to note that the $100,000 of retained earnings allocated to this program will no longer be required.

Resolved

4.11 Groundwater dependent ecosystem monitoring
A briefing paper to update the Eyre Peninsula Natural Resources Management (EPNRM) Board about the progress made towards the Groundwater Dependent Ecosystem (GDE) Monitoring Program and to approve the release of the Eyre Peninsula Groundwater Dependent Ecosystem Data Analysis: Red Gum tree condition data Report was provided. The Manager Strategy, Engagement and Knowledge reported to the paper as presented.

Recommendation 102:4.11
The Eyre Peninsula NRM Board;
1. Note the information provided in this briefing, and

Resolved
4.12 Starlings in Streaky Bay Township
A briefing paper to advise the Board of previous works/investigation undertaken to date with regards to options for starling control in relation to recent letter from District Council Streaky Bay (DCSB) and options to work with DCSB to mitigate impacts starlings are having on the Streaky Bay community was provided.

Action: The Presiding Member will review the draft response letter prepared for DCSB.

Recommendation 102:4.12
The Eyre Peninsula NRM Board will prepare a letter of response to District Council Streaky Bay advising them to make contact with the local NREP staff to discuss and work through options available to mitigate impacts starlings are having on the Streaky Bay community.

Resolved

4.13 Fraud & Corruption Policy
A briefing paper inviting the Eyre Peninsula NRM Board to note the DEW Fraud & Corruption Framework and Policies & Procedures was provided. The acting Manager Business Support reported to the paper as presented.

Recommendation 102:4.13
Motion: The Eyre Peninsula NRM Board adopt the DEW Fraud & Corruption Framework and Policies & Procedures.

Moved: Justine Major
Second: Simon Clark
Outcome: Carried

4.14 Related Party policy
A briefing paper to seek the approval of the Eyre Peninsula NRM Board on the introduction of a Policy & Procedure for Related Party Disclosures, as identified by Auditors was provided. The acting Manager Business Support reported to the paper as presented.

Recommendation 102:4.14
Motion: The Eyre Peninsula NRM Board adopt the Draft Governance Policies and Procedures No. 18 Related Party Disclosures.

Moved: Simon Clark
Second: Mark Dennis
Outcome: Carried

4.15 DEW SLA Corporate Fee
A briefing paper to inform and seek the approval of the Eyre Peninsula NRM Board on the SLA and Service Schedule for the 2019-20 Service Level Agreement (SLA) with DEW was provided. The acting Manager Business Support reported to the paper as presented.

Recommendation 102:4.15
Motion: The Eyre Peninsula NRM Board;
1. Approve and authorise the execution of the Service Level Agreement between DEW and the EPNRM Board for 2019-20;
2. Approve and authorise the execution of Schedules 1(a) to 1(e) for 2019-20; and
3. authorises the affixing of the common seal to the SLA

Moved: Simon Clark
Second: Diana Laube
Outcome: Carried
4.16 **Instrument of Appointment of Regional Authorised Officer**
A briefing paper advising the Eyre Peninsula NRM Board that as per the Natural Resources Management Act 2004 (section 67), the Board is required to approve authorisation of regional NRM authorised officers. This also includes the revocation / de-authorisation of regional NRM authorised officers is provided.

**Recommendation 102:4.16**
**Motion:** The Eyre Peninsula NRM Board;
1. endorse the appointment of Elizabeth McTaggart as a Natural Resources Management Officer, under the Natural Resources Management Act 2004 and endorse the Presiding Member to sign the Instrument of Appointment for Elizabeth McTaggart; and
2. authorises the affixing of the common seal to the Instrument of Appointment for Elizabeth McTaggart

Moved: Simon Clark
Second: Diana Laube
Outcome: Carried

4.17 **New and emerging introduced animal policy**
A briefing paper to seek endorsement from the Board on the revised list of declared animals and the New and emerging introduced animal policy ahead of finalisation by the Minister for Environment and Water was provided.

**Recommendation 102:4.17**
The Eyre Peninsula NRM Board;
1. endorses the revised List of declared animals and the New and emerging introduced animal policy ahead of finalisation by the Minister for Environment and Water.
2. notes that the PIRSA Feral Deer Policy will be updated to reflect the changes to deer declarations.

Resolved

4.18 **SA Commercial Kangaroo Management Plan 2018 2022**
A briefing paper advising that the Department for Environment and Water (DEW) is seeking the EP NRM Board’s views on amendments that have been made to the South Australian Commercial Kangaroo Management Plan, 2020-2024 (the “Plan”) was provided. Manager Parks and Sustainable Landscapes reported to the paper as presented and advised the meeting that amendments impact the Eyre Peninsula region.

**Recommendation 102:4.18**
The Eyre Peninsula NRM Board note the attached letter inviting feedback from the Board on amendments to the South Australian Commercial Kangaroo Management Plan, 2020-2024.

Resolved

5. **PAPERS FOR NOTING**
Copies of the agenda items relating to paper for noting were provided

5.1 Presiding Member Report
5.2 Regional Director Report
5.3 Regional Intelligence Reports
5.4 Eyre Peninsula NRM Board Governance Schedule
5.5 Executed Contracts of the Eyre Peninsula NRM Board
5.6 Communications and Media report
5.7 EPNRMB Advisory Committee Minutes
5.7.1 Confirmed Minutes of Risk and Audit Meeting #30
5.8 Immerse yourself in a Marine Park activities
5.9 Science internships for 2019
5.10 NLP2 Regional Land Partnership update

Recommendation 102:5
The Eyre Peninsula NRM Board resolves to note the Papers for Noting as presented.

Resolved

6. CORRESPONDENCE
Copies of the agenda items relating to correspondence were provided.

6.1 Correspondence inward
6.1.1 Alinytjara Wilurara Natural Resources Management (NRM) Board changes to CoManagement Boards and Advisory Groups.
6.1.2 Infrastructure SA
6.1.3 Ref: 4.8 PIRSA Wild Trapper Program
6.1.4 Ref: 4.12 Starlings in Streaky Bay Township
6.1.5 Ref: 4.18 SA Commercial Kangaroo Management Plan 2018-2022

6.2 Correspondence outward
6.2.1 Sustainable Farming Officer - working with drought affected landholders
6.2.2 Natural Resources Officer and Regional Landcare Facilitator - working with drought affected landholders
6.2.3 District Manager, East District - working with drought affected landholders
6.2.4 Senior Investigations and Compliance officer - working with Drought affected Landholders
6.2.5 Steve Whillas - working with drought affected landholders
6.2.6 Ref 4.7 City Of Whyalla Stormwater Management Plan

Recommendation 102:6
The Eyre Peninsula NRM Board resolve to note the Correspondence as presented.

Resolved

7. NEXT MEETING & ONGOING SCHEDULE
7.1 Meeting Schedule 2017/20
A schedule of upcoming Eyre Peninsula Natural Resources Management Board and Committee meetings for 2018/20 was provided for information.

The next Eyre Peninsula NRM Board meeting (#103) is scheduled for Tuesday 27 August 2019 in Cowell.

Following some discussion the meeting agreed to consider the ongoing meeting schedule at EP RNM Board meeting #103 in August 2019.

The meeting further discussed the presentation of the Eyre Peninsula NRM Board draft financial statements and noted that the statements will be presented to the Eyre Peninsula NRM Board Risk and Audit Committee on 6 August 2019.

8. REVIEW OF MEETING
Verbal reports to be provided at meeting
8.1 Feedback on meeting structure, content and process
Following some discussion, it was agreed that the Board would invite DEW to nominate a representative to attend future Board meetings. The meeting also agreed that the recommendation contained in each briefing paper will be the opening statement in the briefing paper.

Action: Invite DEW to nominate a representative to attend future Board meetings.
8.2 **Suggested Media Engagement**
Nil – Following some discussion it was agreed to remove this item from future Agendas.

8.3. **Board Claims and Administration Items**
The Presiding Member reminded members to complete their claim forms.

8.4 **Annual Return of Pecuniary Interest and Related Party Disclosures of Key Management Personnel (KMP) and related party transactions for SA Public Sector not-for-profit entities.**
The Acting Manager Business Support reminded members to complete the Annual Return of Pecuniary Interest and Related Party Disclosures of Key Management Personnel (KMP) and related party transactions for SA Public Sector not-for-profit entities, as the items are now due.

9. **CLOSE**
With there being no further business to discuss the Presiding Member thanked everyone for their time and declared the meeting closed at 1530.