Eyre Peninsula Natural Resources Management Board
CONFIRMED MINUTES OF BOARD MEETING No.103
Held on Tuesday 27 August 2019 at 1030 in the
Chambers of the District Council of Franklin Harbour, Cowell

EPNRM Board:
Mark Whitfield (Presiding Member), Diana Laube, Justine Major ((1030 – 1200) – (1202 - 1432)) Simon Clark, Meagan Turner ((1030 – 1140) - (1142 - 1440))

NREP / DEW Staff:
Jonathan Clark, Regional Director; Jackie Green, Executive Assistant; Andrew Freeman, A/Manager Strategy, Engagement and Knowledge; Diana Mislov, A/Manager Business Support; Seb Drewer, NRM Operations Manager; Tim Hall, Parks and Wildlife Manager, Eyre and Far West ((1030 – 1143)– (1144 - 1215)) Tim Breuer, Manager Eastern District (1220 – 1330) Director Landscape Services, Matthew Ward, via phone (1345 – 1400)

Presenters:
PIRSA - Heather Miller, Wild Dog Planning Coordinator (1030 – 1115)
Promanage - Gary Neave, Director Projects and Steve Dangerfield (1055 – 1155)
Dept. Environment and Water - Tim Hall, Parks and Wildlife Manager, Eyre and Far West.

Gallery:
Terry Rehn, Councillor, District Council of Franklin Harbour (1225 – 1420)
Chris Smith, Chief Executive Officer, District Council of Franklin Harbour (1230 - 1330)

1. OPENING

1.1 Welcome
The Presiding Member opened the meeting at 1030 and welcomed those in attendance to meeting #103 of the Eyre Peninsula NRM Board. (the Board)

1.2 Apologies
Mark Dennis, Eyre Peninsula NRM Board Member.

1.3 Declaration of Interest (Arising from Agenda Items)
Nil

1.4 Confirmation of Previous Meetings
The draft minutes of Eyre Peninsula NRM Board Meeting No 102, held on 25 June 2019 were provided for formal endorsement.

Recommendation 103:1.4
Motion: The Eyre Peninsula NRM Board accepts the minutes of meeting No.102 held on 25 June 2019 as a true and accurate record of the business conducted at that meeting.

Moved: Simon Clark
Second: Diana Laube
Outcome: Carried
1.5 Review of Action List
The list of action items arising from the previous Board Meeting was provided for information.

Recommendation 102:1.5
That the Eyre Peninsula NRM Board notes the status of Board action items.

Resolved

2. DEPUTATIONS

2.1 PIRSA - Heather Miller, Wild Dog Planning Coordinator.
Wild dogs & feral goats

2.1.1 Review of the wild dog policy
A briefing paper inviting the Eyre Peninsula NRM Board to provide feedback on the draft wild dog policy, and endorsement to undertake public consultation on the draft policy was provided. Heather Miller provided the meeting with a presentation and reported to the following points of interest; dog fence rebuild, trapper program, landscape scale baiting and eradication. Heather further reported to the current wild dog management policy and aims and South Australian Wild Dog Advisory Group (SAWDAG) proposals. The Board was invited to provide feedback on the draft SA wild dog policy by Friday 20 September.

Action: Review the current suite of Eyre Peninsula NRM Board pest plans as per the review regime.

2.1.2 Reviewing the feral goat policy for South Australia
A briefing paper advising the Eyre Peninsula NRM Board that PIRSA Biosecurity will be seeking feedback from all NRM boards on policy options for feral goats was provided. Heather Miller provided the meeting with a presentation and reported to the following points of interest; current situation, policy, impact of the drought and goats as livestock. The Board sought additional information regarding the movement of goats between depots and the length of time captured goats can be held, 6 weeks or 3 months. It was noted that Heather Miller would provide advice in relation to the information sought by the Board. The Board also noted that PIRSA will seek feedback from all NRM boards on policy options for feral goats.

Action: The Regional NRM Manager will distribute the wild dog policy and feral goat policy to EP NRM Board Members for comment by the specified due date.

2.2 Promanage - Gary Neave, Director Projects and Steve Dangerfield
Steve Dangerfield provided the meeting with overview of Promanage and highlighted the following points of interest re the Port Spencer Project; partners, benefits to the SA economy, global shipping industry, location of site, concept image of project site, the project timing, the jetty and wharf options, loading facility, approvals and planning, proposed project differences, road upgrade and stakeholder engagement. Following the presentation the meeting discussed, dust containment, vessel size, consultation report and comments, departmental representation an input, and LiDAR data.

Action: The Regional NRM Manager will review previous comments regarding the port proposal and seek additional comments from EP NRM Board members.
2.3 **Dept. Environment and Water**
Tim Hall Parks and Wildlife Manager, Eyre and Far West provided the meeting with an overview of the seven parks and wildlife regions across the state and highlighted the following points of interest for the Eyre Peninsula; focus areas, park presentation, land management and wildlife management. Following the presentation the meeting discussed the increase in the area for land management and resources.

3. **STRATEGIC MATTERS FOR DISCUSSION/ENDORSEMENT**

3.1 **Aboriginal Engagement Implementation Plan**
A briefing paper to seek the Board’s endorsement of the Aboriginal Engagement Implementation Plan and associated recommendations was provided. The Regional Manager reported to the paper as presented and highlighted the following points of interest; aboriginal engagement strategic priorities, stakeholder analysis and identified actions and activities.

**Action:** Add a 12 month review of the Aboriginal Engagement Plan to the EP NRM Board Governance Schedule.

**Recommendation 103:3.1**
**Motion:** The Eyre Peninsula NRM Board:
1. Endorse the Aboriginal Engagement Implementation Plan, subject to any suggested improvements being made to the document following the Board’s discussion; and

2. Authorise $25,000 of carry forwards funds be set aside for an Aboriginal Grants program, subject to treasury approval.

**Moved:** Simon Clark  
**Second:** Justine Major  
**Outcome:** Carried

*The meeting broke for lunch at 1230 and reconvened at 1315 with presentation from District Council of Franklin Harbour Chief Executive Officer, Chris Smith*

Chris Smith provided the meeting with a verbal report and spoke to the District Council of Franklin Harbor relationship with the Eyre Peninsula NRM Board and the contributions from the Regional NRM Manager and the Manager of the Eastern District. Chris commented on the seasonal conditions in the area and the impact that the drought has had on the community. Chris distributed copies of the Council’s August newsletter, providing a summary of some of the projects and activities in the local area, and highlighted the following items of interest, foreshore development, marina works, tourist information centre and chambers, pavilion and marina building, water playground and pool and second street extension.

4. **PROCEDURAL MATTERS FOR DISCUSSION/ENDORSEMENT**

4.1 **Eyre Peninsula NRM Board Financial Performance report.**
Nil report

4.2 **Eyre Peninsula NRM Board Risk Table**
A briefing paper advising that the EP NRM Board Risk and Audit Committee assessed the risks and controls and advises the NRM Board of any updates of amendments was provided. The Regional NRM Manager reported to the paper as presented.

**Recommendation 103:4.2**
**Motion:** The Eyre Peninsula NRM Board
1. *Note actions taken to address controls;*
2. *Accept the risk controls identified for each of the risks;*
3. Note and accept the residual risk; and
4. Identify any new risks that have arisen

Moved: Simon Clark
Second: Diana Laube
Outcome: Carried

4.3 Items & recommendations arising from EP NRM Board Committee Meetings
4.3.1 Policy Review
A briefing paper requesting that the Eyre Peninsula NRM Board endorse the recommendations of Risk and Audit Committee August policy review was provided

Recommendation 103:4.3
Motion: That the Eyre Peninsula Natural Resources Management Board endorse the following Risk & Audit Committee recommendations:

4.3.1.1 Eyre Peninsula NRM Board Governance Policies and Procedures No.18 Related Party Disclosures be endorsed with minor amendments as presented.

4.3.1.2 Eyre Peninsula NRM Board Financial Policy No.2 Annual Budget be endorsed with minor amendments as presented.

4.3.1.3 Eyre Peninsula NRM Board Financial Policy No 27 Members ICT Allowances and Expense Reimbursements be endorsed with minor amendments as presented.

4.3.1.4 Eyre Peninsula NRM Board Admin Policy and Procedure No 4 Use of Electronic Signatures be endorsed with minor amendments as presented.

4.3.1.5 Eyre Peninsula NRM Board Governance Policy No 17 Use of Common Seal be endorsed with minor amendments as presented.

Moved: Justine Major
Second: Simon Clark
Outcome: Carried

4.4 Seasonal Outlook / Update
A briefing paper to provide the Eyre Peninsula Natural Resources Management Board (the Board) with the opportunity to discuss the agricultural seasonal outlook and erosion risk was provided. The Manager Eastern District reported to the paper as presented and updated the meeting on conditions in the region.

Recommendation 103:4.4
That the Eyre Peninsula NRM Board resolve to note the report that NREP continue to monitor the situation and provide assistance through its current programs to landholders where possible.

Resolved

4.5 Landscape SA legislation reform
The Dept. for Environment and Water, Director Landscape Services, Matthew Ward provided the meeting with a verbal update (via phone) on the progress of the
Landscape SA Bill through Parliament and reported to some of the amendments to the Landscape SA Bill as it transitioned from the Lower House to the Upper House. It was noted that a number of issues are still be resolved. The meeting noted that a number of working groups have been established to guide the Dept. through the implementation of the new Landscape SA Act. The meeting discussed the timeline for the implementation of the Landscape SA Act and Landscape SA Boards, transitional arrangements, federal government funding, branding and transfer of Board assets and liabilities.

4.6 Ratify the out of session endorsement of EP NRM Board financial delegations.
A briefing paper inviting the Eyre Peninsula NRM Board to formally endorse the out of session decision made, pursuant to section 36 of the Natural Resources Management Act 2004, regarding financial delegations was provided.

Recommendation 103:4.6
Motion: That the Eyre Peninsula Natural Resources Management Board pursuant to section 36 of the Natural Resources Management Act 2004, endorses the out of session decision that the Board;

1. Revoke all previous financial delegations;
2. Authorise the functions and powers listed in the Schedule, to the attached Instruments of Authorisation and Delegation, to the positions or staff detailed in the Schedule of the same Instruments;
3. Authorises the Presiding Member, and a Board member nominated by the meeting, to sign the Instruments of Delegation and the Instruments of Authorisation; and
4. Authorise the affixing of the common seal to the Instruments of Delegation and the Instruments of Authorisation.

Moved: Simon Clark
Second: Diana Laube
Outcome: Carried

4.7 Ratify the out of session endorsement of EP NRM Board Water Affecting Activity Permits and compliance notices delegations.
A briefing paper inviting the Eyre Peninsula Natural Resources Management Board to formally endorse the out of session decision made, pursuant to section 36 of the Natural Resources Management Act 2004, regarding the Instrument of Delegation for Water Affecting Activity permits and compliance notices was provided.

Recommendation 103:4.7
Motion: That the Eyre Peninsula Natural Resources Management Board pursuant to section 36 of the Natural Resources Management Act 2004, endorses the out of session decision that the Board;

1. The Eyre Peninsula Natural Resources Management Board delegates, to the Regional NRM Manager and NRM Operations Manager (or the persons who occupy these positions) the following functions:
   a. The functions of the relevant authority related to water affecting activities contained within section 127 (3) (d) and sections 127 (5) (a) – (h) of the Natural Resources
Management Act 2004 in accordance with section 135 of the Natural Resources Management Act 2004

b. Serve a notice to a person who has contravened or failed to comply with a permit in accordance with section s130(1) of the Natural Resources Management Act 2004

c. Enter land to take actions specified in the notice and recover costs in accordance with section s130(2)(b) of the Natural Resources Management Act 2004.

2. The Board formalise this delegation through executing the attached instrument of delegation.

3. The Board endorses the affixing of the common seal

Moved: Simon Clark
Second: Justine Major
Outcome: Carried

4.8 4th ¼ SLA Quarterly Report
A briefing paper inviting the Eyre Peninsula NRM Board to discuss and note the 4th Quarter Progress Report on implementation of services as indicated in Service Schedule 3 of the Service Level Agreement (SLA) for 2018-19 and progress against key Department for Environment and Water (DEW) milestones was provided. The meeting discussed the future of the SLA between the Board and the Dept. following the implementation of the Landscape SA Act.

Recommendation 103:4.8
That the Eyre Peninsula Natural Resources Management Board resolve to

1. Note the achievements in delivery of activities as outlined in Service Schedule 3 for 2018-19 and approves the release of the NREP Quarterly Report to key stakeholders; and

2. Note the updated Service Schedule 3 template that will be used to report for the 2019-20 period.

Resolved

4.9 Financial Management Compliance Program (FMCP) 20019/20
A briefing paper inviting the Eyre Peninsula NRM Board to endorse the Financial Management Compliance Program (FMCP) 2019-20 was provided. The A/Manager Business Support reported to the paper as presented and highlighted the key focus areas.

Recommendation 103:4.9
Motion: That the Eyre Peninsula Natural Resources Management Board endorse the Financial Management Compliance Program 2019-20 as presented.

Moved: Meagan Turner
Second: Justine Major
Outcome: Carried

4.10 Draft Financial Statements 2018-19 and Levy Carryover
A briefing paper requesting that the Eyre Peninsula Natural Resources Management Board note the Draft Financial Statements for the year ended 30th June, 2019 as recommended by the Risk & Audit Committee showing a deficit of $574,000 was provided. The A/Manager Business Support reported to the paper as presented.
Recommendation 103:4.10
Motion: That the Eyre Peninsula Natural Resources Management Board endorse;

1. Returning to Retained Earnings underspends on the Aboriginal Ranger Program and Sustainable Tourism Koalas and Threatened Habitats Projects, and sundry revenue totaling $199,995;

2. Submitting a carryover request to Treasury for all remaining eligible surplus funds $345,845;

3. That, subject to Treasury approval, the Board approves the use of external funding carryovers for those projects;

4. That, subject to Treasury approval, the remaining carryover funds be applied to projects/expenditure, when further approved by the Board; and

5. Note the Draft Financial Statements for the year ended 30th June, 2019 tabled to the Auditor General.

Moved: Simon Clark  
Second: Diana Laube  
Outcome: Carried

Action: A briefing paper regarding the grant program will be prepared for EP NRM Board meeting #104 in October.

4.11 National Gorse Task Force APC State Network report
A briefing paper regarding correspondence from John Virtue, Manager Strategy, Policy & Invasive Species, Biosecurity SA, seeking a progress report on gorse eradication for the Eyre Peninsula Region was provided. The NRM Operations Manager reported to the paper as presented.

Recommendation 103:4.11
That the Eyre Peninsula Natural Resources Management Board resolve to

1. Note the information provided in this briefing; and

2. Endorses the letter of response to Biosecurity SA.

Resolved

4.12 Parliamentary Inquiry – off-road vehicles
A briefing paper to inform the Eyre Peninsula Natural Resources Management Board (EPNRMB) about the Parliament of SA Natural Resources Committee inquiry in the use of off-road vehicles, seeking their input into the response and authorisation of the Presiding Member to submit was provided. The Regional NRM Manager reported to the paper as presented and highlighted the Coastal Vehicle Access Decision Making (CVADOM) Framework and the more recent Eyes on Eyre initiative.

Recommendation 103:4.12
That the Eyre Peninsula Natural Resources Management Board resolve to

1. Consider submitting the attached response to the Parliament of SA Natural Resources Committee inquiry in the use of off-road vehicles; and
2. Authorise the Presiding Member to sign the letter on the Boards behalf and to represent the Board if a deputation is requested, with support from relevant staff.  

Resolved

5. PAPERS FOR NOTING
Copies of the agenda items relating to paper for noting were provided

5.1 Presiding Member report – Nil
5.2 Regional NRM Manager report
5.3 Regional Intelligence Reports - Nil
5.4 Eyre Peninsula NRM Board Governance Schedule
5.5 Executed Contracts of the Eyre Peninsula NRM Board
5.6 Communications and Media report
5.7 Eyre Peninsula NRM Board Committee Minutes
   5.7.1 Confirmed Minutes Risk and Audit Committee #31
   5.7.2 Draft minutes Risk and Audit Committee #32
5.8 Biodiversity Monitoring Program update

Recommendation 103:5
The Eyre Peninsula NRM Board resolve to note the Papers for Noting as presented

Resolved

6. CORRESPONDENCE
Copies of the agenda items relating to correspondence were provided.

6.1 Correspondence inward
   6.1.1 Ref 103:4.11 National Gorse Task Force Animal & Plant Control
          State Network report
   6.1.2 New Biosecurity Act for South Australia
   6.1.3 Pastoral Land Management and Conservation Act 1989

6.2 Correspondence outward
   6.2.1 Bill Nosworthy
   6.2.2 Geoff Ryan
   6.2.3 Ref 102:4.12 Streaky Bay Council

Recommendation 103:6
The Eyre Peninsula NRM Board resolve to note the Correspondence as presented.

Resolved

7. NEXT MEETING & ONGOING SCHEDULE
7.1 Meeting Schedule 2017/20
   A schedule of upcoming Eyre Peninsula Natural Resources Management Board and Committee meetings for 2018/20 was provided for information.

   The next Eyre Peninsula NRM Board meeting (#104) is scheduled for Tuesday 22 October 2019 in Ceduna.

7.2 Review ongoing meeting schedule
   The meeting reviewed the ongoing meeting schedule and noted that that they were pleased with the schedule as presented.
8. **REVIEW OF MEETING**
Verbal reports to be provided at meeting

8.1 **Feedback on meeting structure, content and process**
Nil

8.2 **Board Claims and Administration Items**
The Presiding Member reminded members to complete their claim forms.

9. **CLOSE**
With there being no further business to discuss The Presiding Member thanked everyone for their attendance and contribution and declared the meeting closed at 1440.