



OFFICE USE ONLY						
Date received:	Ref No: SAAL			Payment enclosed: Yes <input type="checkbox"/> No <input type="checkbox"/>		
File No:	Receipt No:			P A I D		\$56.00
Nature of Water Affecting Activity (Section 127)						
5(a) <input type="checkbox"/>	5(b) <input type="checkbox"/>	5(c) <input type="checkbox"/>	5(d) <input type="checkbox"/>	5(e) <input type="checkbox"/>	5(f) <input type="checkbox"/>	5(h) <input type="checkbox"/>

**APPLICATION FOR A PERMIT FOR A WATER AFFECTING ACTIVITY**  
WORKS WITHIN A WATERCOURSE, FLOODPLAIN OF A WATERCOURSE, LAKE OR BANK OF A LAKE  
*Pursuant to Section 135 of the Natural Resources Management Act 2004*

**PLEASE NOTE: Fee of \$56.00 (GST exempt) is to be paid at time of application.**

**Fee applies from 1/07/18 – 30/06/19**

**Failure to enclose fee or provide complete details of information will result in a delay in processing of this application or the application being returned to the applicant**

Applicant to complete – please write in **CAPITAL BLOCK** letters

\* Denotes mandatory information required

**Please note that applications are assessed on average within 40 working days of the application being received. Therefore please allow at least two months between submitting the application and scheduling the commencement of works.**

**Each activity will be considered separately and therefore requires a separate application form.**

APPLICANT DETAILS		
Title: Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> (please specify):		
*Name:		
Company Name: (if applicable)		ACN: (if body corporate)
*Address:		
*Postal Address: (if different from above)		
*Phone:	Mobile:	Fax:
Email:		



<b>*PROPERTY DETAILS (attach a copy of Certificate of Title to the application — do not provide originals)</b>		
*Certificate Title: C	Vol:	Folio:
*Lease Type/Number:		
Section/Allotment:		
*Hundred(s)/Plan(s) :		
GPS Location:		
Property Name:		
<b>*PROPERTY OWNER DETAILS (if different from applicant)</b>		
Title: Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> (please specify):		
*Name:		
*Address:		
*Postal Address: (if different from above)		
*Phone:	Mobile:	Fax:
Email:		
Have you sought permission from the property owner to undertake these works? Yes <input type="checkbox"/> No <input type="checkbox"/> (please provide written evidence)		

*Note: It is an offence to provide information on this form that is false or misleading in a material particular and may result in this application being refused.*

#### **\*TYPE OF PROPOSED WORKS**

To assist in filling out this form, it is strongly recommended that you refer to the *Guidelines for applying for a Water Affecting Activity Permit*. If you do not provide sufficient information in your application the assessment process will be delayed.

**THIS APPLICATION IS TO** (Please tick only one):

- Construct, repair or remove a crossing
- Drain or discharge water  Other works
- Excavating or removing rock, sand or soil

**Note:** Only one Water Affecting Activity per application form, if you have additional WAAs please complete a new application form.

Please complete the appropriate section of the application form.

\* Denotes mandatory fields



**\*DETAILS OF PROPOSED WORKS TO BE UNDERTAKEN**

**Please provide a detailed description of works to be carried out (ie. details of proposed building or structure):**

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**Please provide details of all materials to be used:**

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**Please state you reason(s)/purpose for undertaking the works (ie. erosion control):**

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**Will Vegetation Growing in a Watercourse, Floodplain of a Watercourse, Lake or Bank of a Lake be affected or destroyed as part of the proposed activity?**

YES       NO

**If Yes, please provide a description of the vegetation you are proposing to remove and the purpose of removal:**

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Please describe any measures to be undertaken to protect the watercourse, lake or floodplain:

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**CONSTRUCT, REPAIR OR REMOVE A CROSSING – Please complete the following if applicable**

**WHAT ACTIVITY WILL YOU BE UNDERTAKING IN RELATION TO CONSTRUCTING, REPAIRING OR REMOVING A CROSSING?**

Construct a culvert

It is a requirement that you provide engineering drawings together with hydrology calculation sheets for the culvert.

Is there a copy attached to the application?  YES  NO

If no we will be unable to continue to assess this application

Construct a rock crossing

It is a requirement that to-scale drawings of the structures are provided.

Is there a copy attached to the application?  YES  NO

If no we will be unable to continue to assess this application

Construct a causeway

It is a requirement that to-scale drawings of the structures are provided.

Is there a copy attached to the application?  YES  NO

If no we will be unable to continue to assess this application

Remove or repair a crossing

**Describe any vegetation removal and disposal:**

*Please note approval maybe required from the Native Vegetation Council.*

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**Please describe the discharge method and any proposed structures:**

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**Please describe the erosion and sediment control management that will be undertaken:**

(e.g. rock chute, rip rap, vegetation)

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**Please describe the treatment methods proposed:**

(e.g. detention basin)

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**EXCAVATION OR REMOVAL (MOVEMENT) OF ROCK, SAND OR SOIL – Please complete the following if applicable**

**WILL THE PROPOSED ACTIVITY INCLUDE THE EXCAVATION OR DEPOSITION OF ROCK, SAND OR SOIL?**

Rock     YES             NO

Sand      YES             NO

Soil       YES             NO

**If yes to any or all, please provide a detailed description of the proposed excavation/deposition including the volume of water diverted or impacted as a result of the activity:**

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**Please state the purpose of the proposed excavation/deposition:**

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**Please describe the measures that will be put in place to protect the watercourse, lake or floodplain.** To assist you in completing this section you may wish to access information on sediment control measures within the EPA's, *Code of Practice for Building and Construction Sites* [www.epa.sa.gov.au](http://www.epa.sa.gov.au).

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**OTHER WORKS** – *Please complete the following if applicable*

**WILL YOU BE UNDERTAKING OTHER WORKS?**

YES       NO

**Please describe the purpose of the works:**

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**Please describe how the works will be undertaken:**

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**Please describe any vegetation removal and disposal:**

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**Please describe any erosion and sediment control management (ie. rock chute, rip rap, vegetation etc.):**

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**\* GENERAL RISKS TO WATER QUALITY, WATERCOURSE INTEGRITY AND ECOSYSTEMS**

**PLEASE IDENTIFY RISKS TO WATER QUALITY, WATERCOURSE INTEGRITY OR WATER DEPENDENT ECOSYSTEMS ASSOCIATED WITH THE PROPOSED ACTIVITY:**

(This includes the excavation and stockpiling of materials during the works.)

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**DESCRIBE HOW THESE RISKS WILL BE MITIGATED:**

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**\* FURTHER INFORMATION**

**WILL ANY OTHER WORKS BE UNDERTAKEN AT THE SAME TIME?**

- YES       NO

**Please describe other works to be undertaken at the same time:**

(Please note that some works may require you to apply for separate water affecting activity permits.)

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**\* OTHER APPROVALS**

**DO THESE WORKS RELATE TO ANY OTHER APPLICATION/S YOU HAVE OR ARE IN THE PROCESS OF HAVING ASSESSED? What (if any) approvals do you have? (Please attach copies of approvals if available)**

Development application – Application Number: \_\_\_\_\_

Pastoral Board Approvals: \_\_\_\_\_

Environment, Protection and Biodiversity Conservation applications: \_\_\_\_\_

Native Vegetation application: \_\_\_\_\_

Environment Protection Authority Licence Number: \_\_\_\_\_

Other (please specify): \_\_\_\_\_

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## \*WORKS PLAN

**You must provide a Site Plan and drawing (if relevant) with your application that includes the following information (Refer to *Guidelines for Applying for a Water Affecting Activity Permit Factsheet*)**

- 1. Site Plan** (describing what activity is being proposed, the works involved and any existing features/structures on the site)
  - North arrow and appropriate scale
  - Property boundaries and divisions of the land and any relevant easements
  - Significant features such as houses, sheds, trees and adjoining roads
  - Key geographic features such as all watercourses, drainage lines, lakes and wetlands; slope of the land; contours; direction of water flow; floodplain etc
  - Existing dams and bores
  - The precise location, position and dimensions of the proposed WAA and distances to site/property boundaries and other features such as trees that might be affected by the work
  - The level of the structure in relation to any street or watercourse
  - Where relevant, the location of side entry pits to discharge points (spillway)
  - The location and type of sediment control measures proposed both during the construction phase and following construction
  - Native vegetation that will be retained or enhanced and any vegetation proposed to be removed.
- 2. Detailed drawing(s), including, but not limited to:**
  - All information necessary to describe the size and nature of the proposed works

**Note:** To assist you in developing your Site Plan, including details of the location and nature of the proposed works you may wish to access [www.planning.sa.gov.au](http://www.planning.sa.gov.au) , [www.atlas.sa.gov.au](http://www.atlas.sa.gov.au) and/or [www.googlemaps.com.au](http://www.googlemaps.com.au)

### **Why is a Site Plan important?**

It is important to provide a Site Plan as it describes what activity is being proposed, the works involved and any existing features/structures on the site. This information assists with the assessment of the application.

**Important information:** To assist the Board in assessing applications, your works plan should be clear and to scale and require a considerable level of detail to enable proper assessment. Hand drawn plans can lead to misrepresentation, be difficult to assess, and may result in your application being delayed. If the level of detail required for the application is beyond the drawing ability of the applicant a professional may be required to redraft the plans to enable the application to be assessed.



**\*DECLARATION / SIGNATURE**

**NOTE: The applicant must complete ONLY ONE of the following:**

**I/We declare that the information that has been provided on this application is true and correct.  
I/we the applicant/s have obtained consent from the relevant rights holder to reproduce documents in support of this Water Affecting Activity Permit Application and further indemnify South Australian Arid Lands Natural Resources Management Board for any alleged breach of copyright in relation to the electronic publication of documents furnished in support of this Water Affecting Activity Permit Application lodged by me/us.**

**SIGNED:**

- 1. Where the applicant is an individual or two or more persons**

Signature\_\_\_\_\_

Print Name\_\_\_\_\_Date\_\_\_\_\_

Signature\_\_\_\_\_

Print Name\_\_\_\_\_Date\_\_\_\_\_

- 2. Where the applicant is a Company or an Incorporated Association  
EITHER The seal of**

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\_\_\_\_\_  
**(Name of Company or Incorporate Association)**

**WAS HEREBY AFFIXED IN THE PRESENCE OF**

Name(s)\_\_\_\_\_Position\_\_\_\_\_

Signature\_\_\_\_\_Date\_\_\_\_\_

**OR A person or persons duly authorised to sign for and on behalf of**

\_\_\_\_\_  
**(Name of Company or Incorporated Association)**

Name(s)\_\_\_\_\_Position\_\_\_\_\_

Signature\_\_\_\_\_Date\_\_\_\_\_



## CHECKLIST

Please ensure the application is completed, written in **CAPITAL BLOCK** letters, and that the following information is attached (if required). Please ensure you attach copies only of any documentation as this information will be filed and is unable to be returned.

- Certificate of Title copy
- Written evidence that permission has been sought to undertake works on an owner's property if applicable
- A clear Site Plan drawn to scale
- Any other supporting reports/documents including detailed/schematic drawings, engineers/contractors reports, designs etc. ( ie. crossing designs)
- Application fee
- Completed and signed application

## LODGEMENT INSTRUCTIONS:

Please mark all application envelopes "WAA Permit Application"

Applications can be lodged by post to:

Natural Resources Centre  
Arid Lands  
PO Box 78  
PORT AUGUSTA SA 5700

**In person** at Port Augusta Office during business hours at L1/9 Mackay Street, PORT AUGUSTA SA

For enquiries please contact  
Phone: 08 8648 5300  
Fax: 08 8648 5301  
Email: [SAAridlands@sa.gov.au](mailto:SAAridlands@sa.gov.au)  
Website: [www.naturalresources.sa.gov.au/aridlands](http://www.naturalresources.sa.gov.au/aridlands)

## PAYMENT INSTRUCTIONS

The application fee can be paid by:

### Cheques and Money orders

Made payable to the **Department for Environment and Water** and crossed 'Not Negotiable', for the amount of \$56.00

### Cash

To be paid **in person only** to L1/9 Mackay Street Port Augusta.

No liability will be accepted by this authority for cash payments received by mail.

### Credit Card

Payments by credit card can be made in person at L1/9 Mackay Street Port Augusta **OR** over the phone on 08 8648 5300.

### Electronic Funds Transfer (EFT)

Account name: DEW  
BSB: 065-266  
Account Number: 10000960  
Reference: SAALNRM WAA – (insert applicant surname/organisation here)  
Amount: \$56.00

Remittance advice must be faxed to 08 8115 1256 **OR** emailed to [DEWAccountsReceivable@sa.gov.au](mailto:DEWAccountsReceivable@sa.gov.au)